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Pathways to Growth Counseling  
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Pathways to Growth Counseling (hereafter referred to as "We") will be enforcing a strict "No Show" and "Cancellation" policy from this point forward. Please be aware that you are responsible for any missed appointments and must give 24 hour advance notice of cancellation. When you schedule an appointment, you are paying for an hour of counseling time. If you fail to provide 24 hour notice or do not show for an appointment, you will still have to pay for the hour because that hour cannot be filled and insurance cannot be billed. This is a standard procedure for counseling practices.

We allow a 10 minute grace period for late arrivals and ask that you or the party transporting the client to the appointment call or text the therapist if running late. Please keep in mind that this time will be taken out of the session as we are usually scheduled back to back.

We understand that emergencies and unforeseen circumstances may arise that impact your ability to attend a scheduled appointment. If this is the case, please call to discuss with your therapist as soon as possible. We have the right to waive or reduce the cancellation fee in case of a true emergency, as long as this is not a pattern and we work together.

**Please read the below statement and sign to confirm that you have been notified of and understand the policy:**

**If I fail to cancel a scheduled appointment at least 24 hours in advance or no show to an appointment, I understand that an automatic charge of \$70 will be made for the missed appointment to Pathways to Growth Counseling. I also understand that two consecutively cancelled sessions without prior notice may result in loss of an established appointment time.**

\_\_\_\_\_  
Signature of Card Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal guardian